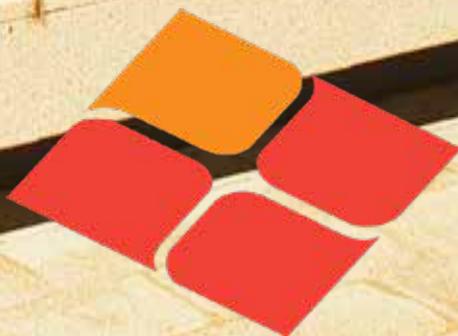
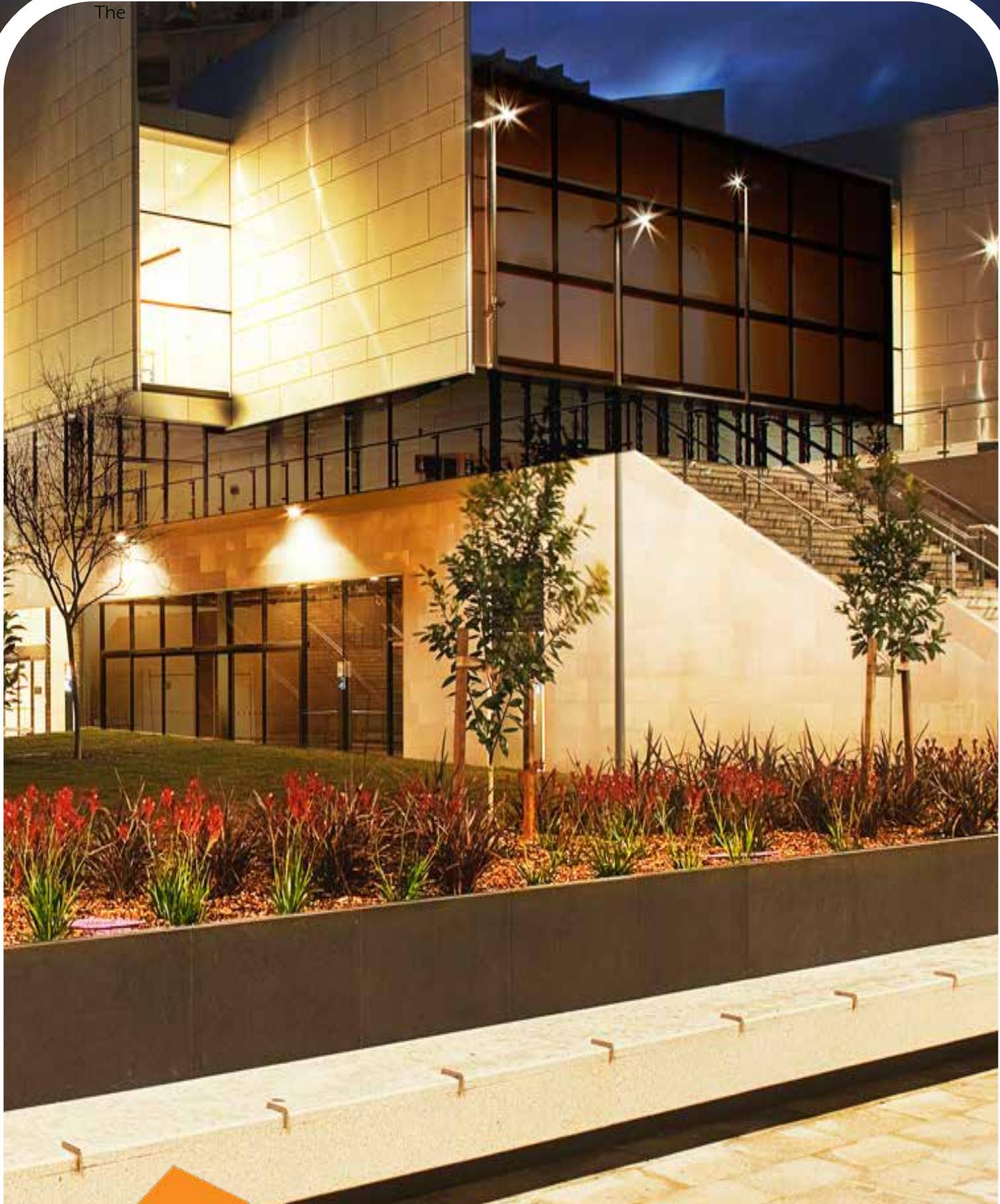


The



REHEARSAL CENTRE
ON THE CONCOURSE

Contact Information

To speak to our Business Events Manager about any aspects regarding our venues please call or email via the following contacts.

Main Line:

(p) +61 2 8075 8100

Web address:

<http://theconcourse.com.au/>

Street Address:

The Concourse, Chatswood.
409 Victoria Avenue,
Chatswood, NSW, 2067

Postal Address:

The Concourse, Chatswood
P.O. Box 1542,
Chatswood, NSW, 2057

Stage Door:

(e) theconcourse@centuryvenues.com.au

All technical advancing and prices for hires for all shows to be coordinated through your Event Coordinator or Production Manager.

The information contained in this document is a guide only and any critical information should be confirmed on site including measurements and stage plans. No guarantee is made that the equipment or services listed will be available for a particular event and are subject to availability and the requirements of other venues at The Concourse.



Contents

Contact Information.....	01
Introduction.....	03
Floor Plans.....	05
Accessibility.....	06
Public Transport & Parking.....	07
Loading Dock.....	08
Goods Lift.....	09
Venue Specifications.....	09
Floor Plans.....	11
Lighting.....	13
Power.....	15
Audio.....	16
Vision.....	18
Recording and Broadcast.....	18
Pianos.....	19
Communication.....	20
Backstage Facilities.....	20
Other Venues.....	21
Conditions of Use.....	22



- Concert Hall
- Theatre
- Civic Pavilion
- Chatswood Libra

Introduction

For over 100 years, the site now home to The Concourse has been the home of performing arts, community celebrations and civic ceremonies. The Concourse carries on these traditions and provides world-class entertainment facilities for the next generation.

The site of The Concourse is possibly the most important public site owned by Willoughby City Council and certainly one of the most valuable. The many opportunities it offers to the local and regional resident, visitor and business communities demanded comprehensive, intelligent and long term planning for its redevelopment. The architectural design for The Concourse was completed in 2007 and the following year the existing buildings were demolished and the commencement of construction began.

The Concourse opened in September 2011, and continues a century old tradition of performing arts, community celebrations and civic ceremonies and offers both local and regional visitors a unique mix of venues for live theatre, dance, music, business events and exhibitions. It's facilities include a Theatre, Concert Hall, Civic Pavilion, Rehearsal Centre and Art Space.

The Concourse venue is operated and managed by Century Venues. Century is one of Australia's leading entertainment businesses, with over 30 years of experience specialising in venue management, live events and touring, and artist representation. The Company operates and manages a wide array of Sydney's best live entertainment venues including the Enmore Theatre, Metro Theatre, The Comedy Store, Factory Theatre, Manning Bar, The Mighty Vic in Newcastle and The Concourse Concert Hall, Theatre and Pavilion.



The Rehearsal Centre

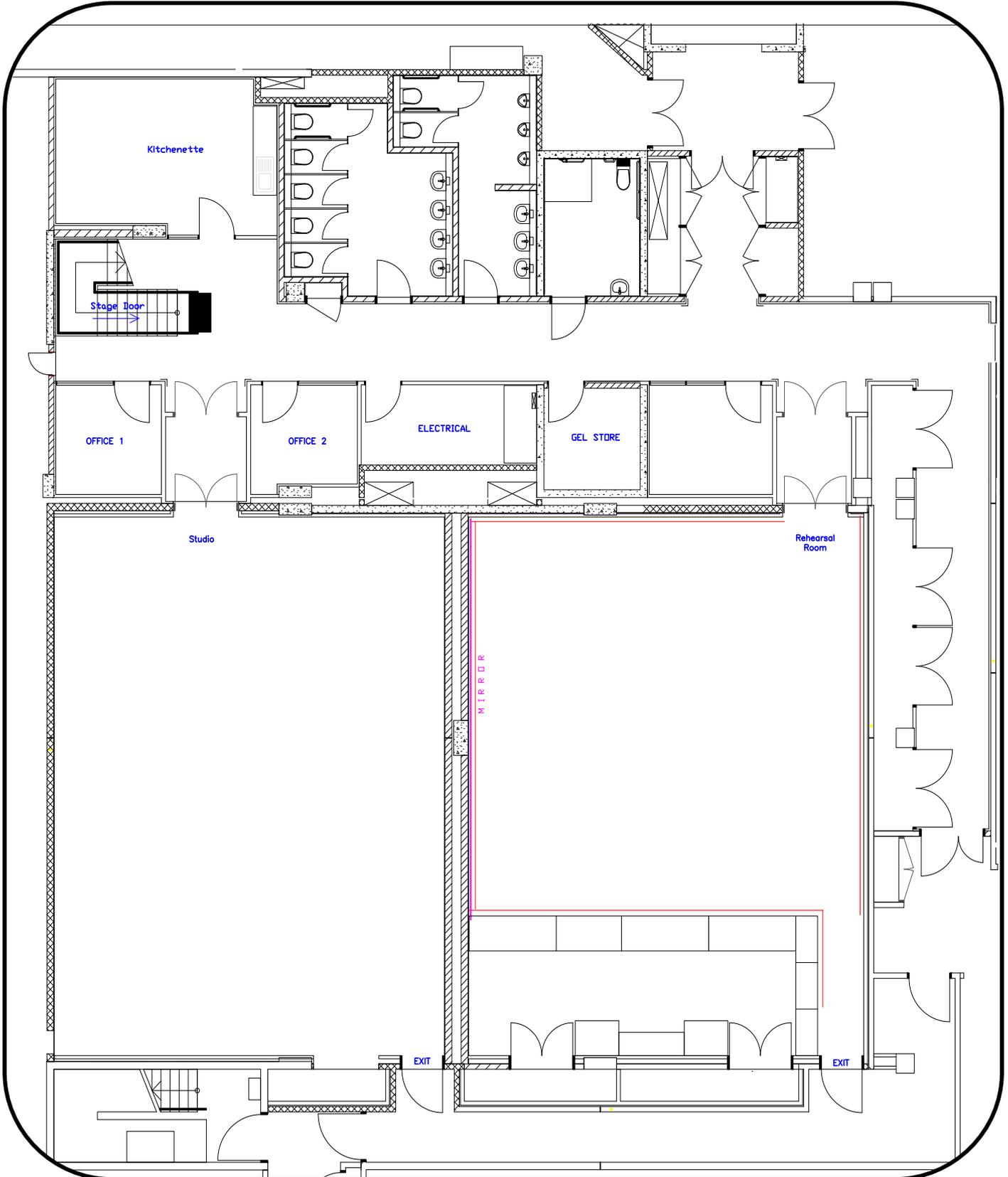
The Concourse's Rehearsal Centre is completely self-contained and can be accessed directly via The Concourse stage door offering easy loading dock access for large sets and props. It is ideal for rehearsals, theatre development and performance workshops and comprises of two rooms: the 149m² Studio Room and 112m² Rehearsal Room.

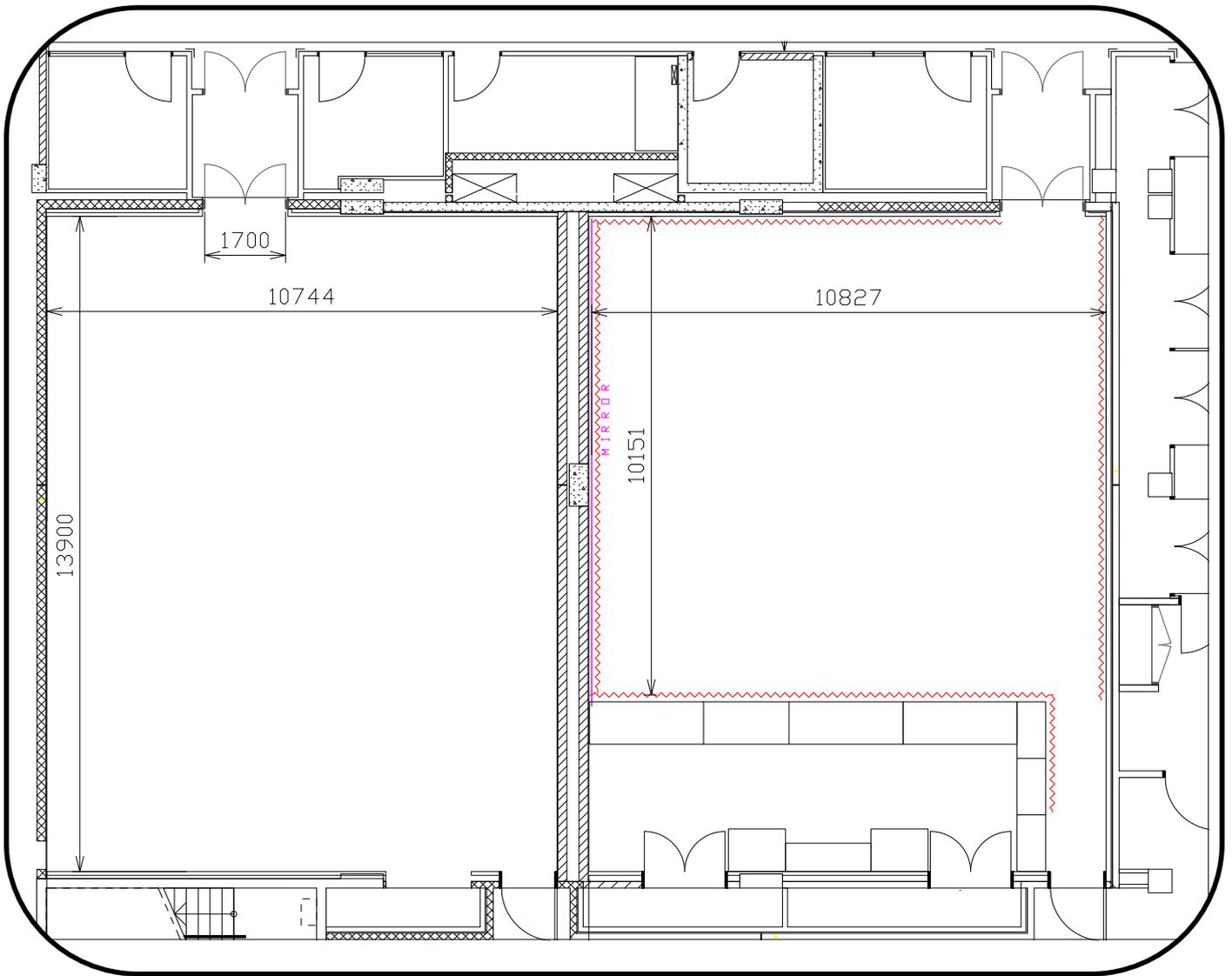
Both rooms include office space and access to the Green Room, a kitchenette, toilets and showers. The rooms are also ideal break out rooms for conferences and business events and can be booked individually when hired in conjunction with The Concert Hall, Theatre or Civic Pavilion.



Floor Plans

The Rehearsal Centre offers two large rooms and 2 offices available for independent hire. Bathrooms and a kitchenette are also available shared between the spaces.





Accessibility

There is elevator access to all levels of The Concourse from the car park and foyer levels. Back of house staff and ushers can assist patrons using a wheelchair. Wheelchair access to stage door is via a wheelchair lift. Access to the Rehearsal Centre level is via the goods lift. Please discuss any accessibility needs you have with the venue staff prior to arrival so that appropriate arrangements can be made.

Assisted Hearing System

The Studio and Rehearsal Room are acoustic spaces with no fixed PA systems and do not have assisted hearing systems installed. Temporary assisted hearing systems can be arranged in advance.

Public Transport

The Concourse is located in the heart of Chatswood on Sydney's North Shore. It can be reached in 15 minutes from the Sydney CBD and 30 minutes from the airport by car.

The Concourse is a two-minute walk from the Chatswood Interchange, which incorporates both train and bus terminals. From the Chatswood Interchange, walk down Chatswood Mall and onto Victoria Avenue, east of the station.

Trains

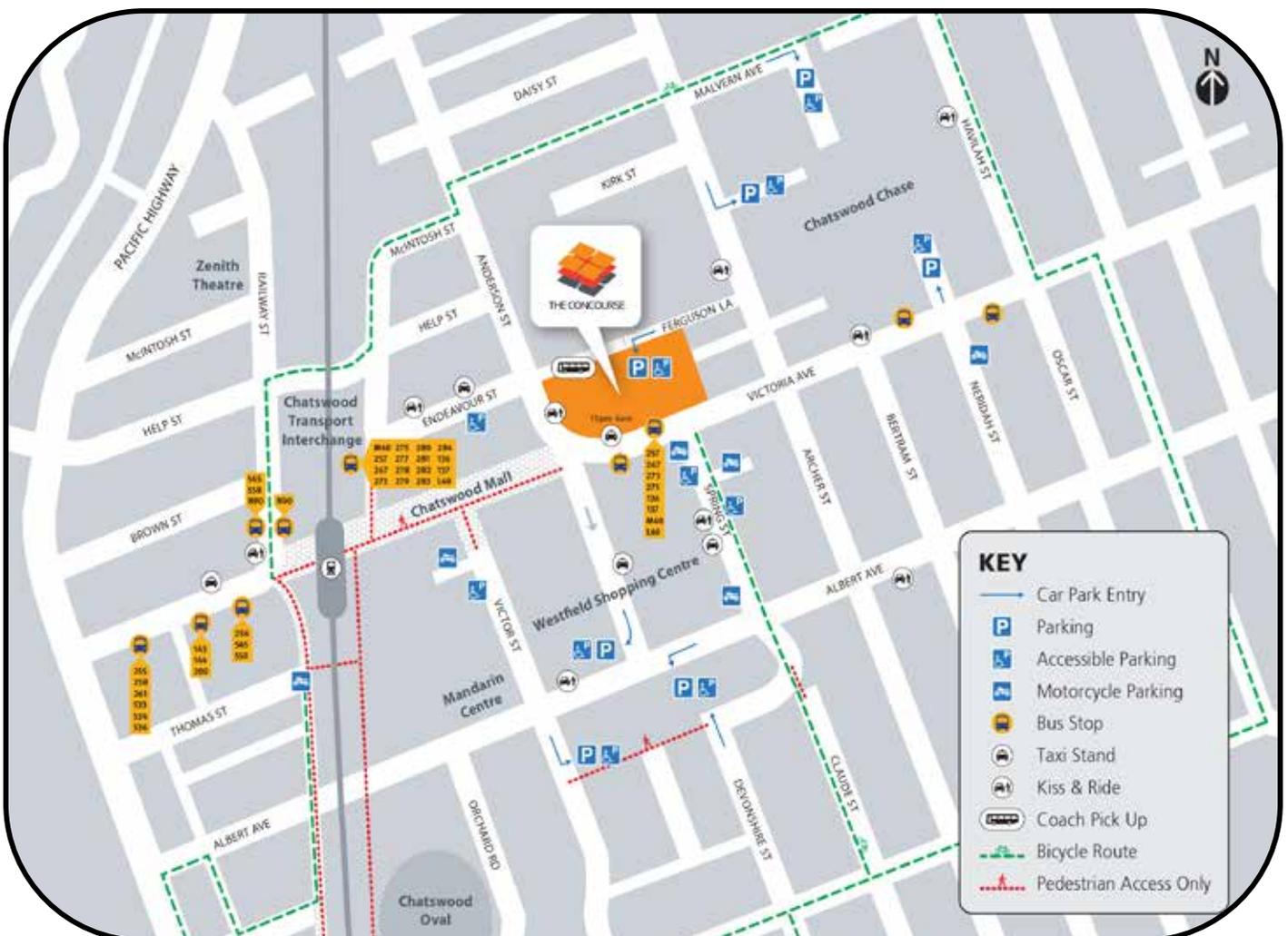
TI North Shore and Northern Line.

Bus

Chatswood's main bus terminal can be found at the Chatswood Interchange, just two minutes walk from The Concourse.

For train and bus timetables go to www.transportsw.info

'The Loop' is a free bus service providing transport to key destinations across the local government area of Willoughby and stops outside The Concourse.



Parking

The Concourse car park offers on-site parking for 400 vehicles with direct lift access to the venue. Car park entrance is on Ferguson Lane via Archer Street only. The car park can be accessed from the left lane of Archer Street only. There is a luminous sign with number of available parking spaces at the intersection of Ferguson Lane and Archer Street. The car park is owned and managed by Willoughby City Council any enquiries regarding the use of the car park or retail loading dock should be made to the Council.

Car Park Access Times

Monday - Saturday	6:00am - 1:00am
Sunday	8:00am - 11:00pm
Public Holidays	6:00am - 1:00am

Car park operating hours are subject to change. More details about the car park can be found on The Concourse website. Accessible parking spaces are available on both levels of The Concourse car park and in nearby Endeavour and Spring Streets.

Loading Docks

There are two available loading docks. Both docks are shared between all venues at The Concourse and both docks are designated loading zones, regular traffic rules and time limits apply. You will need to notify venue staff of your intention to use the loading dock prior to your event. Vehicles cannot be left in the loading zones unattended. Access to the Rehearsal Centre from the loading docks is via the goods lift and is subject to its limitations.

Truck Loading Dock

Truck access to the loading dock is from Ferguson Lane via Anderson street. The loading dock is fitted with a dock leveler with a range of 1180mm-2325mm from road level. Trucks must reverse to the dock and can accommodate commercial vehicles up to semi-trailer size.

Loading dock Height	1420mm - dock leveler fitted
Door Dimensions	3900mm (H) x 3000mm (W)

Retail Loading Dock

The retail loading dock is accessible from Ferguson lane via Archer street. Follow the directions to the underground car park. Access to the venue from the retail loading dock is via the goods lift. The initial maximum height for deliveries down to the loading dock is 3.8m and the general car park height for normal vehicles is 2.2m.

Maximum truck Length	under 6400mm
Maximum truck Height	under 3800mm

Goods Lift

The goods lift is accessible from car park level P1 and the truck loading dock. This lift requires staff access cards for operation. Prior notification is necessary if you require the Goods lift for your bump in or out.

Max. Height	2 400mm
Max. Length	4 500mm
Max. Width	2 400mm
Door width	2 100mm
Max. Weight	3.5 Tonne

Venue Specifications

Studio

The 149m² Studio has a polished hardwood floor and full height black wool drapes on curtain tracking with a 36 channel lighting grid.

Surface	Polished blackbutt hardwood flooring.
Maximum Loading	7.5kPa Live load limit (Dynamic) 10kN (1019kg) Point load limit.
Stage Rake	0 degrees (flat)
Stage Care	Care must be taken to preserve the flooring at all times. Screwing is not permitted into the stage.

Key Dimensions

Width	10 700mm
Length	13 900mm
Ceiling height	4000mm unobstructed to lighting grid.

Rehearsal Room

The 110m² Rehearsal Room has a semi-sprung Masonite sheet floor painted black and full height black wool drapes on curtain tracking. One wall has full height mirrors. There is a storage area at the rear of the room used by venue operations. Some storage may be available for venue hirer. Please discuss your needs with the Events Manager.

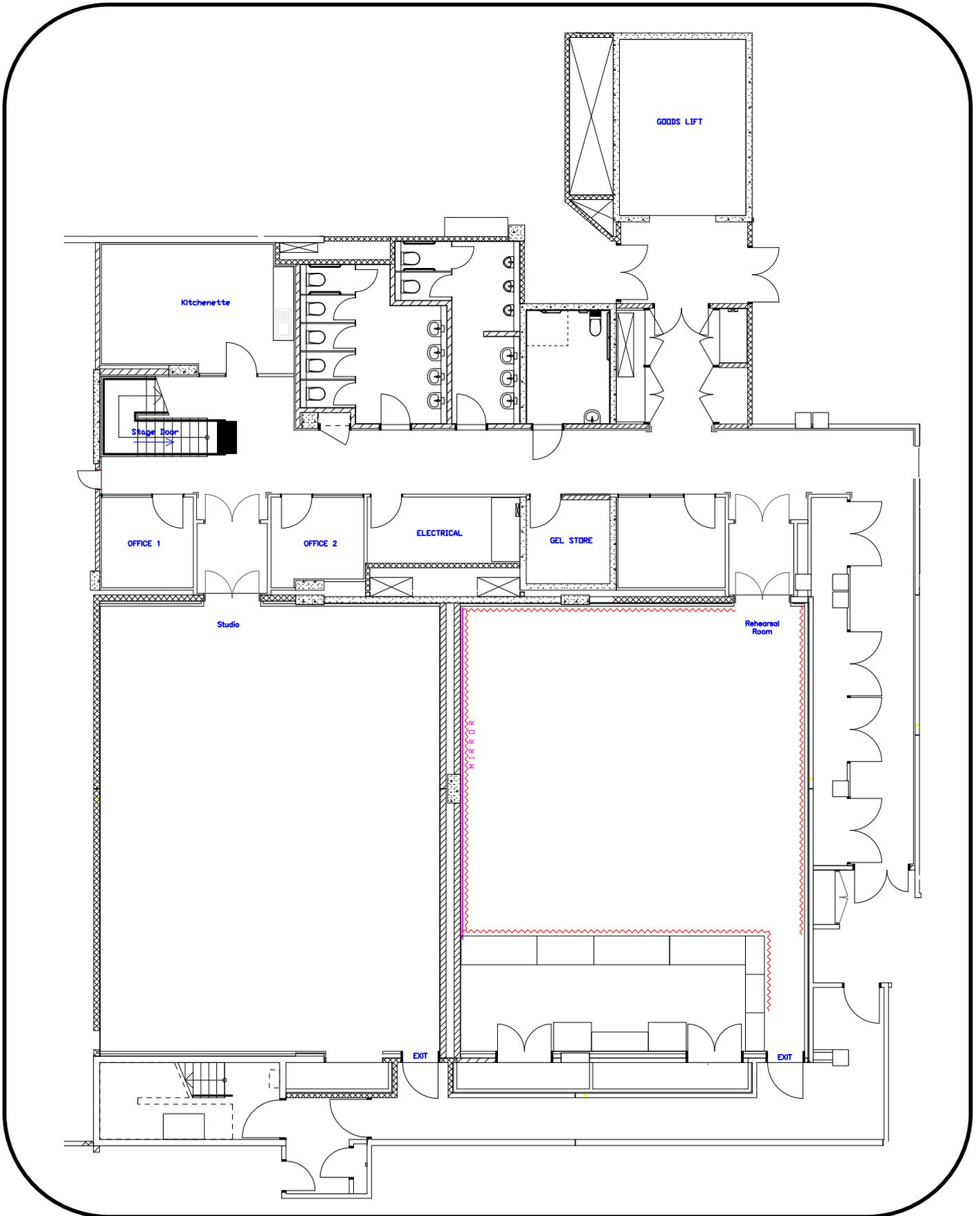
Surface	Masonite sheeting painted black.
Maximum Loading	7.5kPa Live load limit (Dynamic) 10kN (1019kg) Point load limit.
Stage Rake	0 degrees (flat)
Stage Care	The use of standard screw sizes is permitted (e.g. 8 gauge) for fixing to the timber stage area. Painting of the stage may also be permitted at the discretion of management with prior notice. Fees apply for repainting.

Key Dimensions

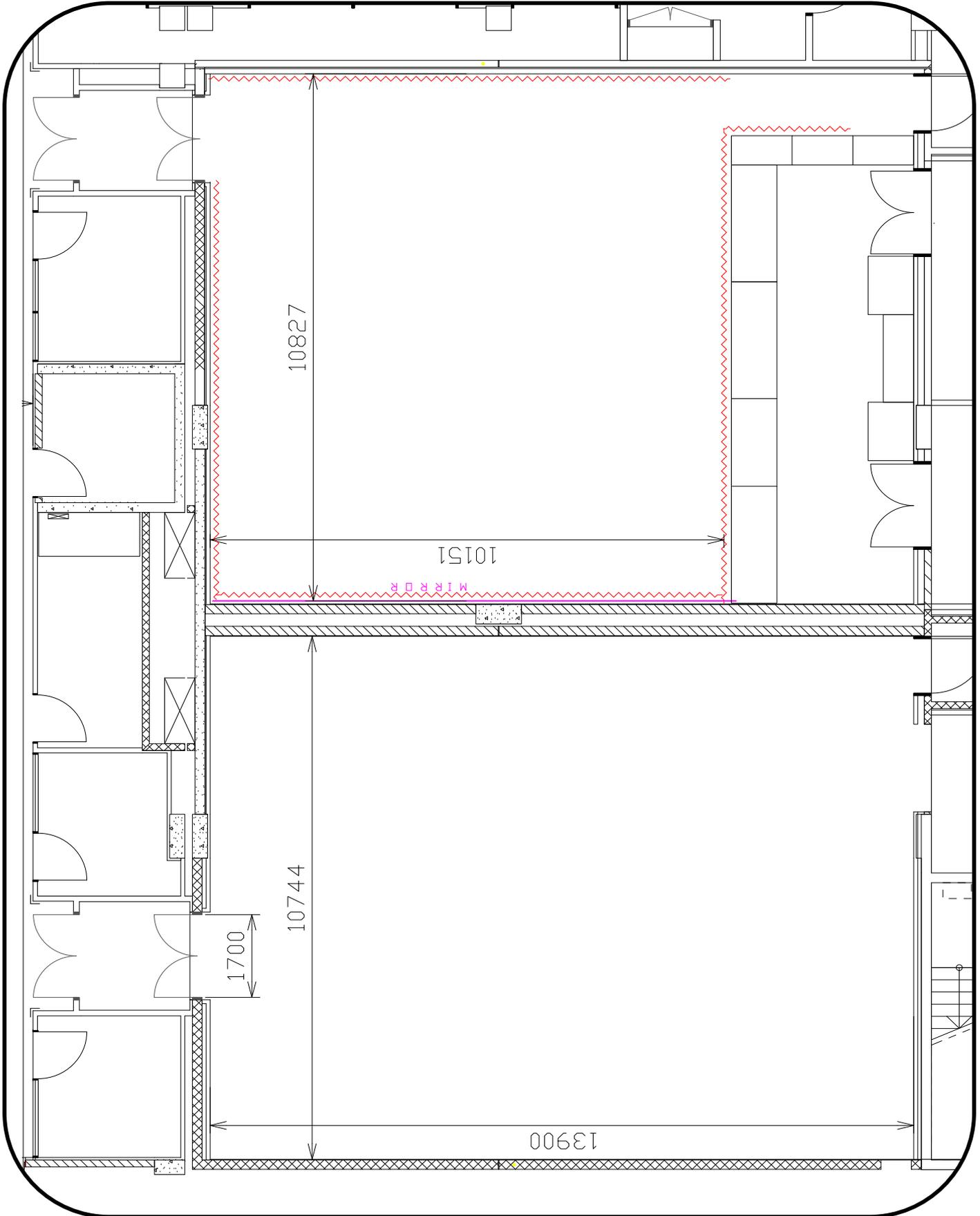
Width	10 800mm
Length	10 150mm
Ceiling height	4 000mm



Floor Plan



Main Room Dimensions



Staging Equipment

Elevated Work Platform

The Concourse has a battery operated elevated work platform (EWP) on site to be shared across all venues. Operators must provide evidence of EWP training prior to use (Yellow Card) subject to approval of management. Due to the shared nature of the EWP across all venues, availability can not be guaranteed or booked for exclusive use.

Model	Up-Lift UG-30
Max. Height	10.9m

Staging Rostra

The Concourse has a number of Megadeck stage Rostra available for use in any of our venues. There are additional set up and hire costs associated with the use of the staging. Availability cannot be guaranteed and will need to be prearranged. All decks are of aluminium construction with black plywood face. Dress Skirting, chair stops and 3 different height legs are all available.

12x 2 400mm x 1 200mm Black Timber Deck
4x 1 200mm x 1 200mm Black timber Deck
Deck Heights

2x 600mm Black Timber Stair Treads
2x 300mm Black Timber Stair Treads
150mm (All), 300 & 600mm (14 sets), 900mm (5 sets).

Other Equipment

A full range of Orchestral furniture including conductor's podium, music stands, bass stools, and orchestra chairs are also available on site. The Studio also has a Tarkett dance floor available. Please discuss your requirements with the venue staff.

Lighting

Rehearsal Room

The Rehearsal Room does not have any theatrical lighting equipment or infrastructure. Temporary installations can be arranged.

Studio

The studio has 6 lighting bars in a grid. Each bar has 6 dimmable 10A outlets and a DMX outlet. DMX Inputs are available at either end of the room.

There are no lighting fixtures in the roof as standard providing maximum flexibility for your use. Equipment can be hired as required.

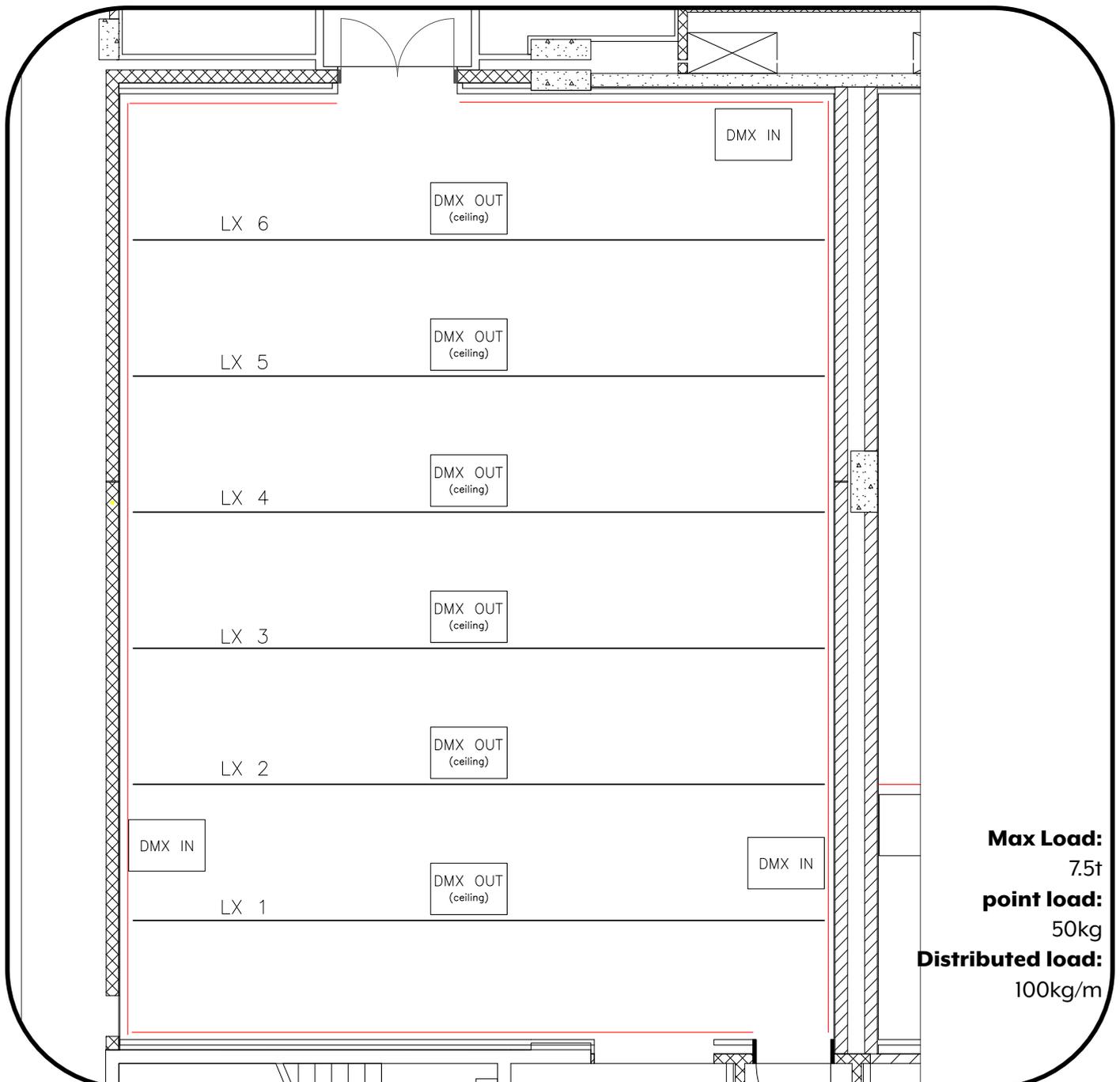
Dimmers

The Studio has a total of 36 dimmer channels and associated cables and patching. Dimmer circuits are controlled by 3 2.4kW Jands HPC dimmers with a total power load of 2 400W per channel.

The Rehearsal Room does not have any theatrical lighting or controllable dimmers. Temporary equipment can be hired if required.

House Lights

House lighting control is via wall mounted unit and has 4 circuits individually controllable. Hallway lighting is on a movement sensor and cannot be adjusted.



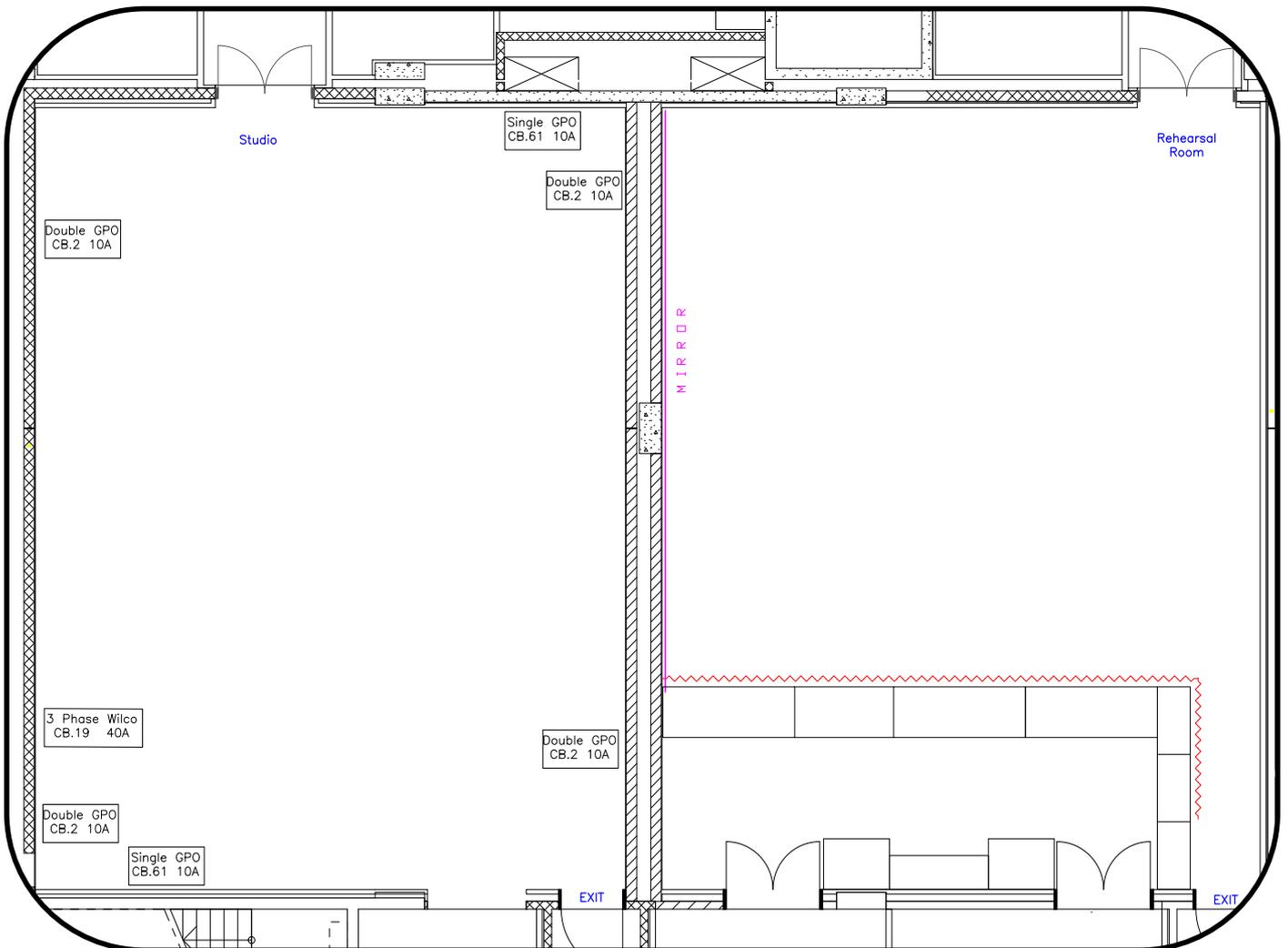
Power

There are a number of standard GPO and 3-phase power outlets around the venue. Additional 3-Phase power distros and dimmers can be provided.

Area Power Outlets

Studio
 1x 40A 3 Phase Outlet
 2x 10A Single GPOs (same circuit)
 4x 10A Double GPOs (same circuit)

Rehearsal Room TBC



Audio

There is no permanent fixed PA system in either rehearsal space. Temporary and Portable systems can be provided to accommodate a variety of needs. These items will incur a hire fee and subject to availability and include:

QSC KW112	12inch active 2 way loudspeaker (timber construction)
QSC K10	10 inch active 2 way loudspeaker
QSC KW181	18 inch active subwoofer

All popular brands and models can be arranged upon request.

Consoles

The Concourse can provide a range of audio consoles as required from simple small format analog consoles, to state of the art digital consoles like our Allen and Heath dLive series.

Microphones

The Concourse has a large selection of microphones and other audio equipment available for hire for your convenience including a large number of wireless microphone options. Details can be found on the next page. This selection is constantly changing and being updated. For the most accurate list please discuss your requirements with the venue staff. All items subject to availability and hire fees.

Playback Devices

The Concourse has a number of Laptops (Windows and OSX) with dedicated audio playback software, CD and DVD players available for audio playback needs. Please discuss your requirements with the venue staff.

XLR Patching

The studio has a built in audio patch panel providing quick and efficient installation of audio systems and control. The panels are located in opposite corners of the room and directly connect to each other.

Microphones

Make	Model	Details	Use	No.
Sennheiser	EW100 Receiver	True diversity, high fidelity receiver.	Paired with one of the Sennheiser wireless transmitters.	12
	SKM 100-845	Wireless super cardioid	Hand held vocal or speech	12
DPA	ME 2	Wireless omni-directional lavalier	Clip on lapel for speech	12
	D:Fine 88	Wireless cardioid headworn condenser	Wireless headworn for presentations or musicals	8
	2011C	Twin diaphragm cardioid condenser	Choirs, instruments and small groups.	10
Audio Technica	AE6100	Hypercardioid dynamic microphone	Vocals or instruments	4
	AE5400	Cardioid condenser microphone	Vocals and speech	2
	U857Q	Cardioid condenser short gooseneck	Lectern/board table	2
	U853R	Cardioid shotgun condenser	Choir/orchestral reinforcement	2
	U853RU	Cardioid shotgun condenser	Choir/orchestral reinforcement	3
	AT4050	Large diaphragm multi-pattern condenser	Vocals/orchestra/Instruments	1
	ATM350	Cardioid clip-on condenser	Clip on instrument microphone	2
	U851R	Cardioid boundary / plate condenser	Surface mounted eg tap, drama	4
Shure	SM57	Cardioid dynamic microphone	Versatile instrument microphones	12
	SM58	Wired cardioid dynamic microphone	Vocals	12
	MX 412	Wired cardioid condenser short gooseneck	Lectern/board table	2
	MX 418	Wired cardioid condenser long gooseneck	Lectern/board table	4

Audio Accessories

Make	Model	Details	Use	No.
Radial	JDI	Passive direct Input	Connecting high output instruments to audio system. (Keyboards, Bass etc)	5
	JPC	Stereo isolated computer direct input	Connecting PC, Ipod or DJ equipment to audio system	2
Behringer	Ultra DI100	Active direct input	Connecting low output instruments to audio system (acoustic guitars etc)	1
Konig & Meyer		Boom/Tripod base	Microphone stand	20
		Straight/Round base	Microphone stand	14
		Short boom/tripod	Microphone stand	9
		50Kg SWL hand crank speaker stand	Speaker stand	8

Vision

The Rehearsal Centre does not have an integrated vision system or projection however temporary installations can be arranged with prior notice from simple laptop presentations to more complicated multiple input/multi-screen configurations.

Recording and Broadcast

Audio Recording

If you wish to record the audio of your event for archival purposes we can provide a direct line level feed out of the audio console to your recording device via XLR, or provide a recording captured by our technicians. Please discuss recording requirements with the venue staff prior to your performances.

Video Recording

If you wish to record the Vision of your event, we can provide a direct feed out of the audio and vision mixing consoles to your camera position or recording device. We do not offer in-house video recording services, however please discuss your needs with our technical staff for assistance and advice.

Live Streaming and Broadcast

Dedicated Wifi and hard line internet options are available for your event in order to facilitate content streaming.

Hard Line 20Mbps unmanaged Fiber connection (Dedicated use)

Wifi (Dedicated) Custom SSID for your Event
Password Protected

Please note, mobile phone reception in the Rehearsal Centre is poor and not reliable for streaming content. Whilst there is a free public wifi which can be used on mobile devices however there is no guarantee to it's speed or reliability. Dedicated Internet services are strongly recommended for live broadcasts.

Pianos

The Concourse has three Pianos for you to choose from available for hire. All of the Concourse pianos are tuned to standard concert Pitch (A = 440 Hz). Tuning can be arranged prior to your event. These Pianos are shared across the Venues and are subject to availability. Hire and tuning fees apply.

Please note, only the Yamaha G1 and Roland FP60 digital piano are available for hire in the Rehearsal Centre. Moving fees apply for the Yamaha.

Steinway and Sons

2011 Model D 9' Concert Grand

Steinway and Sons

1980 Model D 9' Concert Grand

Yamaha

G1 6' Parlour Grand

Roland

FP60 Digital Piano



Communication

Video and audio relay from the Theatre or Concert Hall can be arranged to the rehearsal center when rooms are hired in conjunction. Wired party line headsets can also be connected in the Studio.

Backstage Facilities

Green Room

The Green room is a shared space for the whole venue. Facilities include tea and coffee making facilities, hot/cold water, fridge/freezer, microwave, and kitchenette facilities.

Stage Door

Stage door is located on Anderson Street near the corner of Ferguson Lane. All clients must enter and exit through Stage Door in order to be signed in or out and is manned during event access times.

Catering

Catering can be provided for all venues for patrons, VIPs, performers and crew. Please discuss your catering requirements with the food and beverages manager.

Production Offices

There are 2 production offices located in the Rehearsal Centre, 1 allocated to each main room. Phone line and internet access can be made available only by prior arrangement. Please discuss with your Event Manager if you require more office space.

Laundry

A laundry is available on the Theatre Sub level and includes washing machines, dryers, irons, ironing board and clothes racks. Steaming is not permitted in dressing rooms and must be contained to the Laundry. Heavy or constant steamer use may require venue isolation. Please discuss with your Event Manager if you require steaming.

WiFi

Complimentary WiFi is available for all patrons of The Concourse. Dedicated and high-speed access can be arranged if required. Set up and hire costs apply.



Other Venues

The Concourse provides a modern and vibrant setting for your next event. The venue includes a diverse range of performance and corporate facilities including a world class Concert Hall, an intimate Theatre and a highly versatile Civic Pavilion. The venues also include a stand-alone Rehearsal Centre and Studio. Our venue hire spaces are ideal for the performing arts, conferences, business meetings, exhibitions, product launches, banquets and cocktail parties. If you require any additional information about our venues and rehearsal spaces please discuss with your Event Manager.

Venue	Theatre	Classroom	Banquet	Cocktail
The Concert Hall	1000 886 excl. Choir Stalls	-	100 on stage	300 in foyer
The Theatre	500	-	200 on stage	200 in foyer
Civic Pavilion	500	300	350	500

Conditions of Use

Access

Access to back of house areas is by prior arrangement and via Stage Door only. All visitors must sign in and out at the Stage Door. Stage access may be restricted at any time by staff as required for safety reasons. At least one member of the technical staff must be on site whilst the hirer has access to the stage area. A detailed production schedule is to be provided and approved by management prior to the commencement of your event.

Risk Management

In accordance with NSW WHS legislation, risk assessments and management plans are required during pre-production for any activity performed in the venues. Risk assessment needs to consider the risks associated with your specific event. It is the hirers responsibility to provide risk management plans to the venue prior to your arrival. Our staff are able to provide guidance if required.

Fire Safety

During the unlikely event of a fire emergency please follow the instructions of the venue staff. It is important that patrons familiarise themselves with their closest exit and meeting points. If theatrical smoke, haze, pyrotechnics or costume steaming are to be used during your event a fire warden must be on site during performances and is charged to the event. Please discuss this requirement with the production team prior to your event. Failure to notify management prior to your event may incur additional fees and charges as well as cause interruptions to your production.

Electrical

All electrical equipment brought on sight must have a compliant electrical test tag and be in reasonable working condition. Venue staff may reject equipment at their sole discretion if they believe it presents a reasonable danger.

Restricted Activities

Smoking is not allowed in any interior or exterior area of The Concourse. The Concourse is a smoke free environment.

Venue Staff

It is a condition of entry that all patrons will comply with any reasonable request from venue staff. The Venue has a responsibility to provide as safe workplace for it's staff. Harassment or unsafe requests will be handled at the discretion of the venue supervisor. Staff are entitled to a minimum half hour break every 5 hours. Whilst every effort is made to minimise any disruption, during this time stage access may be limited. Technical staff are required to be on site a minimum half hour prior to venue access time and remain half an hour after the venue is cleared. Please discuss your production schedule with management prior to your production to ensure adequate time has been allocated.