

THE THEATRE

ON THE CONCOURSE

Contact Information

To speak to our Business Events Manager about any aspects regarding our venues please call or email via the following contacts.

Main Line:

(p) +61 2 8075 8100

Web address:

<http://theconcourse.com.au/>

Street Address:

The Concourse, Chatswood.
409 Victoria Avenue,
Chatswood, NSW, 2067

Postal Address:

The Concourse, Chatswood
P.O. Box 1542,
Chatswood, NSW, 2057

Stage Door:

(e) theconcourse@centuryvenues.com.au

All technical advancing and prices for hires for all shows to be coordinated through your Event Coordinator or Production Manager.

The information contained in this document is a guide only and any critical information should be confirmed on site including measurements and stage plans. No guarantee is made that the equipment or services listed will be available for a particular event and are subject to availability and the requirements of other venues at The Concourse.



Contents

Contact Information.....	01
Introduction.....	03
Seating.....	05
Accessibility.....	06
Public Transport & Parking.....	07
Loading Dock & Goods Lift.....	08
Venue Specifications.....	09
Staging and Fly.....	13
Lighting.....	16
Power.....	19
Audio.....	20
Vision.....	23
Recording and Broadcast.....	23
Pianos.....	24
Communication.....	25
Backstage Facilities.....	25
Other Venues.....	27
Conditions of Use.....	28



- Concert Hall
- Theatre
- Civic Pavilion
- Chatswood Libra

Introduction

For over 100 years, the site now home to The Concourse has been the home of performing arts, community celebrations and civic ceremonies. The Concourse carries on these traditions and provides world-class entertainment facilities for the next generation.

The site of The Concourse is possibly the most important public site owned by Willoughby City Council and certainly one of the most valuable. The many opportunities it offers to the local and regional resident, visitor and business communities demanded comprehensive, intelligent and long term planning for its redevelopment. The architectural design for The Concourse was completed in 2007 and the following year the existing buildings were demolished and the commencement of construction began.

The Concourse opened in September 2011, and continues a century old tradition of performing arts, community celebrations and civic ceremonies and offers both local and regional visitors a unique mix of venues for live theatre, dance, music, business events and exhibitions. It's facilities include a Theatre, Concert Hall, Civic Pavilion, Rehearsal Centre and Art Space.

The Concourse venue is operated and managed by Century Venues. Century is one of Australia's leading entertainment businesses, with over 30 years of experience specialising in venue management, live events and touring, and artist representation. The Company operates and manages a wide array of Sydney's best live entertainment venues including the Enmore Theatre, Metro Theatre, The Comedy Store, Factory Theatre, Manning Bar, The Mighty Vic in Newcastle and The Concourse Concert Hall, Theatre and Pavilion.



The Theatre

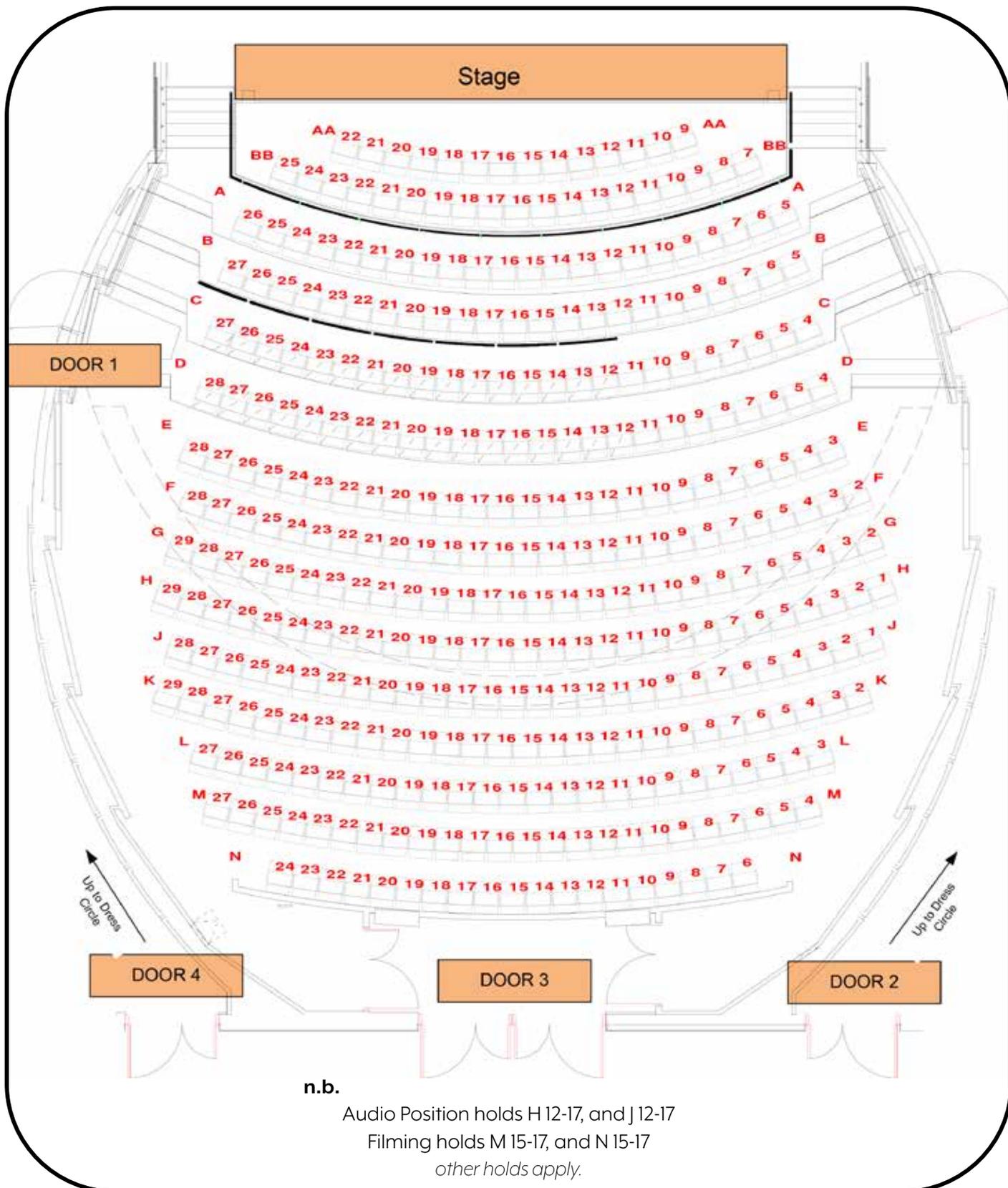
With excellent sight lines and acoustics, The Concourse Theatre is a highly impressive and adaptable venue suitable for a wide variety of performance and business events. This world class proscenium arch theatre attracts regular seasons of cultural performances, theatre, musicals, drama, live music and spoken word as well as hosting a number of business events.

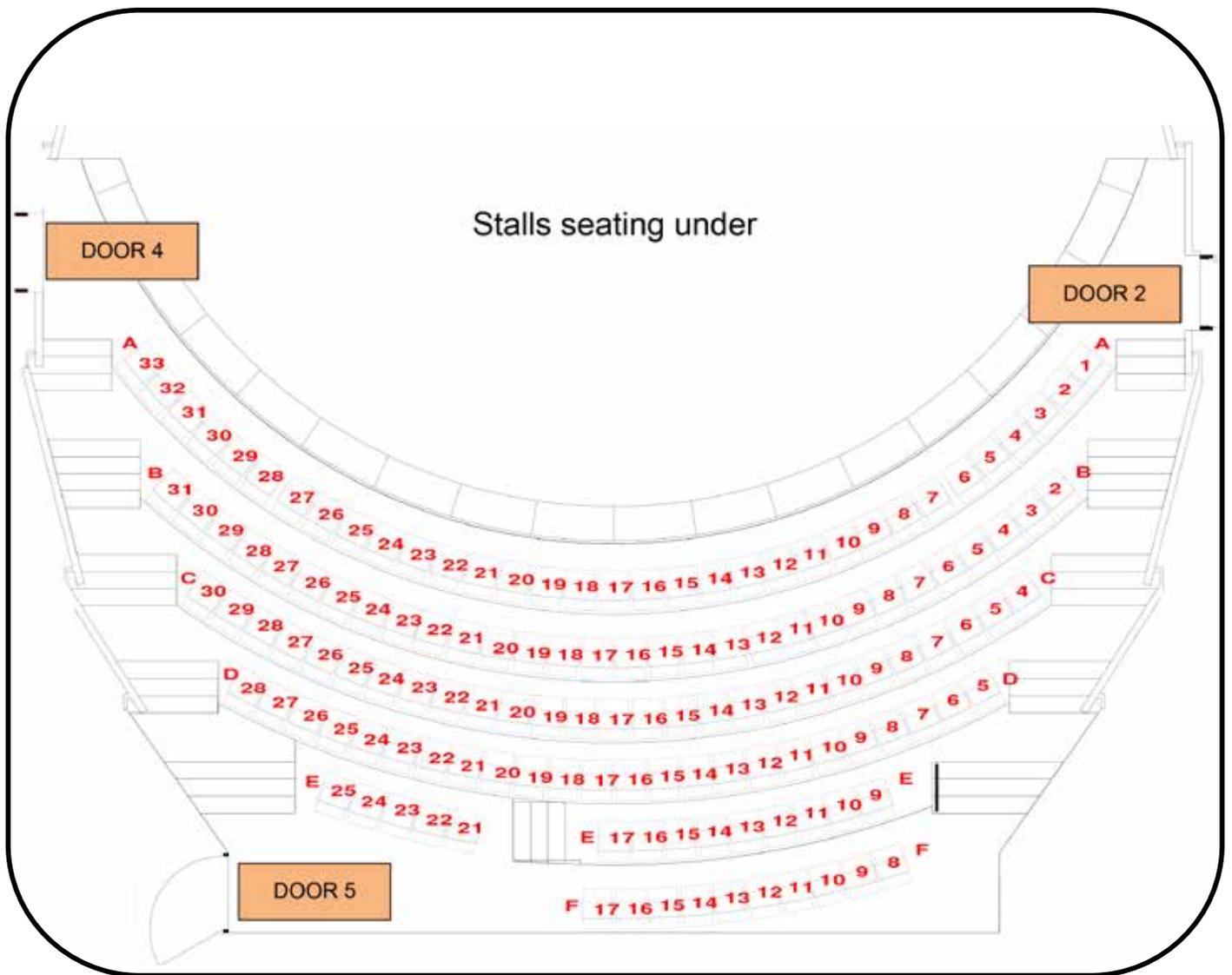
Built with two tiers of seating, it can accommodate approximately 500 patrons (361 stalls, 139 circle). Features include a motorised fly tower and orchestra pit, level loading dock access, state of the art technical facilities and numerous practical support spaces. As one of the most versatile spaces at The Concourse, it is designed to meet a wide range of needs.



Seating

The maximum capacity for the Theatre is 500 in the stalls and dress circle. There are 361 seats in the stalls and 138 seats in the dress circle. 33 Seats are removed from the stalls (Row AA & BB) if the orchestra pit is in use.





Accessibility

There is a total of 11 possible wheelchair positions within the Theatre. 8 in the stalls and 3 in the dress circle. Please discuss your needs with the Event Manager. There is elevator access to all levels of the Theatre from the car park and foyer levels. Back of house staff and ushers can assist patrons using a wheelchair. Wheelchair access to stage door is via a wheelchair lift. Please discuss any accessibility needs you have with the venue staff prior to arrival so that appropriate arrangements can be made.

Assisted Hearing System

An assisted hearing system operates throughout the Theatre. In the foyer patrons are advised to switch their hearing aid to the T-switch in order to hear paging announcements. Theatre program is broadcast over a dedicated FM radio transmitter. Please see front of house staff to arrange a receiver.

Public Transport

The Concourse is located in the heart of Chatswood on Sydney's North Shore. It can be reached in 15 minutes from the Sydney CBD and 30 minutes from the airport by car.

The Concourse is a two-minute walk from the Chatswood Interchange, which incorporates both train and bus terminals. From the Chatswood Interchange, walk down Chatswood Mall and onto Victoria Avenue, east of the station.

Trains

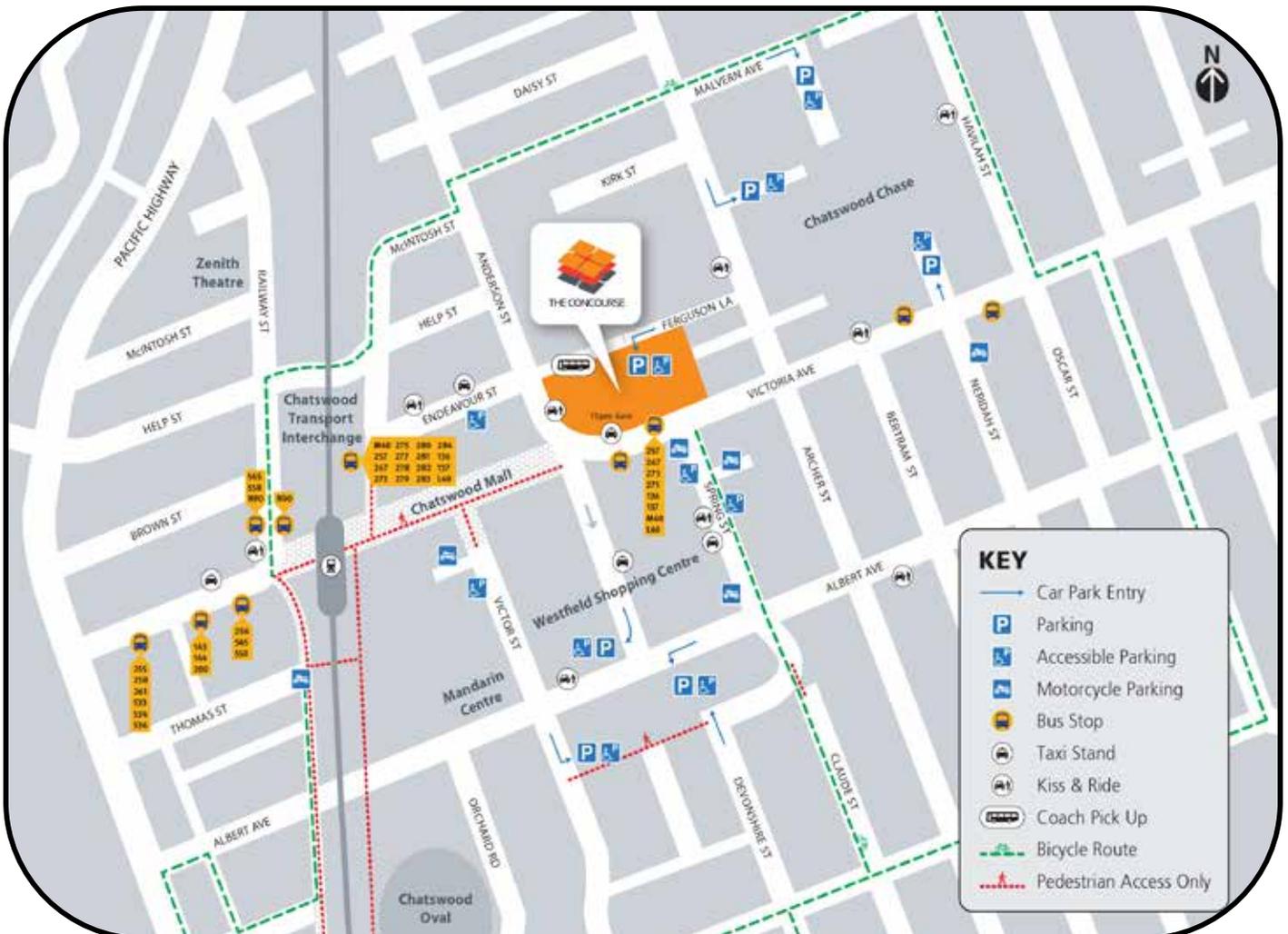
TI North Shore and Northern Line.

Bus

Chatswood's main bus terminal can be found at the Chatswood Interchange, just two minutes walk from The Concourse.

For train and bus timetables go to www.transportsw.info

'The Loop' is a free bus service providing transport to key destinations across the local government area of Willoughby and stops outside The Concourse.



Parking

The Concourse car park offers on-site parking for 400 vehicles with direct lift access to the venue. Car park entrance is on Ferguson Lane via Archer Street only. The car park can be accessed from the left lane of Archer Street only. There is a luminous sign with number of available parking spaces at the intersection of Ferguson Lane and Archer Street. The car park is owned and managed by Willoughby City Council any enquiries regarding the use of the car park or loading docks should be made to the Council..

Car Park Access Times

Monday - Saturday	6:00am - 1:00am
Sunday	8:00am - 11:00pm
Public Holidays	6:00am - 1:00am

Car park operating hours are subject to change. More details about the car park can be found on The Concourse website. Accessible parking spaces are available on both levels of The Concourse car park and in nearby Endeavour and Spring Streets.

Loading Docks

There are two available loading docks. Both docks are shared between all venues at The Concourse and both docks are designated loading zones, regular traffic rules and time limits apply. You will need to notify venue staff of your intention to use the loading dock prior to your event. Access to the stage from the truck loading dock is via the scenery dock with a height clearance of 3390mm and is at stage level. Access from the retail loading dock is via the goods lift and is subject to it's limitations.

Truck loading dock

Truck access to the loading dock is from Ferguson Lane via Anderson street and is at stage level with access through the scenery dock. The loading dock is fitted with a dock leveler with a range of 1180mm-2325mm from road level. Trucks must reverse to the dock and can accommodate commercial vehicles up to semi-trailer size.

Loading dock Height	1420mm - dock leveler fitted
Door Dimensions	3900mm (H) x 3000mm (W)

Retail Loading Dock

The retail loading dock is accessible from Ferguson lane via Archer street. Follow the directions to the underground car park. Access to the venue from the retail loading dock is via the goods lift. The initial maximum height for deliveries down to the loading dock is 3.8m and the general car park height for normal vehicles is 2.2m.

Maximum truck Length	under 6400mm
Maximum truck Height	under 3800mm

Goods Lift

The goods lift is accessible from car park level P1 and the truck loading dock. This lift requires staff access cards for operation. Prior notification is necessary if you require the Goods lift for your bump in or out.

Max. Height	2 400mm
Max. Length	4 500mm
Max. Width	2 400mm
Door width	2 100mm
Max. Weight	3.5 Tonne

Venue Specifications

The Concourse Theatre is a Proscenium Arch theatre with full fly facilities. The stage is hardwood floor covered in Masonite sheets painted black. It has a removable floor with full sub-stage. Screwing into the surface is permitted however large holes need to be approved by venue management. There is a stage crossover behind the upstage fly lines.

Surface	Hardwood floor overlaid with Masonite sheeting painted black.
Maximum Loading	7.5kPa Live load limit (Dynamic) 10kN (1019kg) Point load limit.
Stage Rake	0 degrees (flat)
Stage Care	The use of standard screw sizes is permitted (e.g. 8 gauge) for fixing to the timber stage area. Larger holes may be permitted at the discretion of venue management. Painting of the stage may also be permitted at the discretion of management with prior notice. Fees apply for repainting.

Key Dimensions

Setting Line	Downstage Edge of LED Strip on Apron	
Proscenium	Width (adjustable): 10-14m ; House Standard: 12m Height (adjustable): 4-7m ; House Standard: 6.5m	
Total Stage Area	Width (wall to wall incl. Wings)	23 450mm
	Depth (Edge of Apron to rear wall)	11 030mm
Void Dimensions	10 000mm (w) x 9150mm (d)	

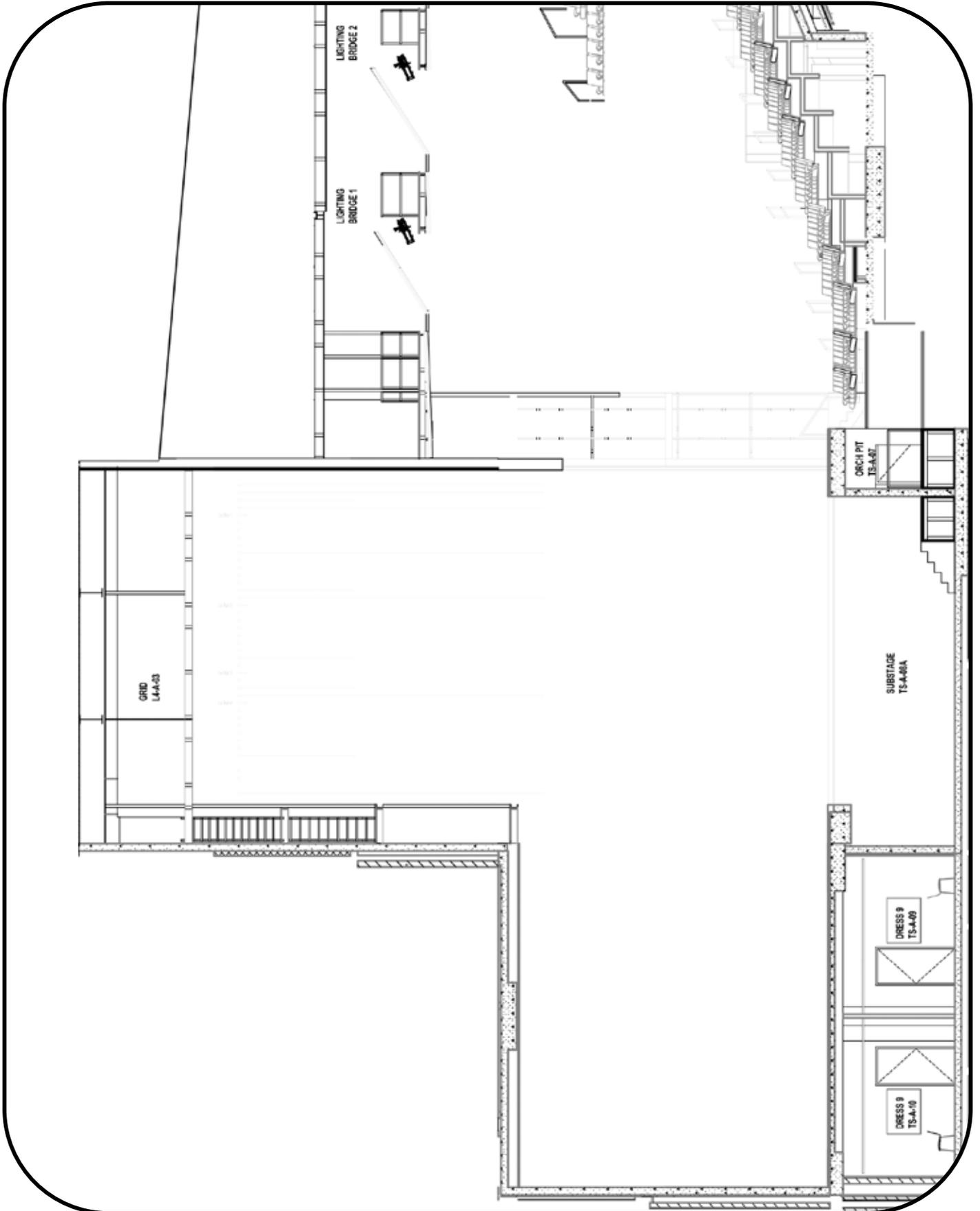
Distances

From	To	Distance (mm)
Setting Line	Edge of Apron	100
	House Curtain	450
	Downstage edge of Orchestra Pit	2 750
	First Fly Line (downstage)	1 500
	Last Fly Line (upstage)	9 700
	Rear Wall	10 900
	Bridge 1	13 300
	Bridge 2	15 800
	Control Room	22 400
Control Room	Line Array	20 700
Center Line	OP Wall (or Obstruction)	11 550
	PS Wall (or Obstruction)	15 800
Stage Floor	Underside of Grid (Max total height)	16 670

Overhead Obstructions

Center Line	OP Gallery	8 650
	PS Gallery	8 890
Setting Line	Upstage Gallery	16 980
Stage Floor	Gallery	8 100

Side Elevation



Stage Machinery

The Staging machinery and fly systems in The Theatre can only be operated by approved Concourse personnel. If any changes are made to the standard fly plot they must be reset at the conclusion of your hire.

Orchestra Pit or Stage Extension

The Theatre has a full motorised orchestra pit that can be set at any height. In the standard configuration, the Orchestra pit makes up part of the stage floor providing maximum seating capacity with the inclusion of rows AA and BB.

Length	11 000mm
Depth at CL	2 600mm
Total Area	25m ²
W.L.L.	6 Tonne

Raised Position

The Orchestra pit can be raised to the same height as the stage level providing a curved extension of 2 750mm at center. With the stage extension in place there is restricted viewing from the theatre circle seating and is generally taken off sale when used.

Orchestra Pit

The Orchestra pit can be set to any level. Orchestra position is 1 605mm below auditorium level. Sub-stage level is 2 350mm below auditorium position. At sub-stage level the orchestra pit has a depth on center of 4 250mm and a total area of 39m².

Fly System

The Theatre is fitted with a state of the art powered winch line fly system. There are 40 lines above the main stage and 2 panorama (transverse) bars (1 per side). The flying system can be operated PS and OP at stage level, Gallery 2 and Gallery 3. Standard operating position is Stage level Prompt Side.

Batten Drift	15 500mm
Batten Type	75mm x 50mm Rectangular Hollow Steel
Batten Length	16 500mm
Batten Extension	N/A
Batten Pick-up	6 at 3 000mm centers
Batten point load	200kg
Batten W.L.L.	500kg incl. Batten
Cradle Capacity	N/A
LX Bars can be swung	NO
Fly bars can be swung	YES

Standard Fly Line Allocation

All measurements (in mm) taken from setting line.

Please note: LX bars cannot be swung. Fly bars either side of LX Lines are unavailable due to obstructions. Line 41 & 42 are panorama bars.

Line	Distance	Standard	Line	Distance	Standard
1	1 500	House Curtain	22	5 700	
2	1 700	Black Scrim	23	5 900	
3	1 900	Border 1	24	6 100	Border 3
4	2 100	Legs 1 (unavailable)	25	6 300	(unavailable)
5	2 300	LX 1	26	6 500	LX 3
6	2 500	(unavailable)	27	6 700	(unavailable)
7	2 700		28	6 900	Border 4
8	2 900		29	7 100	Legs 4 (unavailable)
9	3 100		30	7 300	LX 4
10	3 300	Legs 2	31	7 500	(unavailable)
11	3 500		32	7 700	
12	3 700		33	7 900	
13	3 900		34	8 100	
14	4 100		35	8 300	
15	4 300	Border 2	36	8 500	
16	4 500	(unavailable)	37	8 700	Border 5
17	4 700	LX 2	38	9 100	Full Stage Black
18	4 900	(unavailable)	39	9 300	
19	5 100		40	9 700	Cyclorama
20	5 300	Legs 3	41	-	Pan Bar (PS)
21	5 500	Half Stage Curtain (Full Drape on Track)	42	-	Pan Bar (OP)

Rigging Notes

Additional rigging points available from the Grid and Forestage. Please discuss your production requirements with venue staff prior to your event. All flown items must be rigged with rated equipment, subject to approval by the venue. Access to the stage galleries is from the OP side of stage only. All flown equipment must not exceed building W.L.L.

Staging Equipment

Elevated Work Platform

The Concourse has a battery operated elevated work platform (EWP) on site to be shared across all venues. Operators must provide evidence of EWP training prior to use (Yellow Card) subject to approval of management. Due to the shared nature of the EWP across all venues, availability can not be guaranteed or booked for exclusive use.

Model	Up-Lift UG-30
Max. Height	10.9m

Staging Rostra

The Concourse has a number of Megadeck stage Rostra available for use in any of our venues. There are additional set up and hire costs associated with the use of the staging. Availability cannot be guaranteed and will need to be prearranged. All decks are of aluminium construction with black plywood face. Dress Skirting, chair stops and 3 different height legs are all provided.

12x 2 400mm x 1 200mm Black Timber Deck	2x 600mm Black Timber Stair Treads
4x 1 200mm x 1 200mm Black timber Deck	2x 300mm Black Timber Stair Treads
Deck Heights	150mm (All), 300 & 600mm (14 sets), 900mm (5 sets).

Other Equipment

A full range of Orchestral furniture including conductor's podium, music stands, bass stools, and orchestra chairs are also available on site. Custom sized Tarkett dance floor is also available covering the entire stage area up to the cyclorama. Any additional equipment will attract a hire fee. Please discuss your requirements with the venue staff.

Lighting

Control

The Theatre lighting system is controlled by an ETC Gio 24k lighting console located in the bio box at the rear of the dress circle. For extended plotting sessions lighting control can be relocated to the Theatre stalls, The stalls position can only be used during rehearsal periods and must be relocated to the bio box prior to the show. Please discuss requirements with the venue staff if required.

Distribution

DMX distribution is controlled by 2x ETC DMX/RDM Four-Port gateways. One gateway is located in the dimmer room and one in the gallery. There is 1 Universe stream per LX bar. 3 Universe DMX output iso-ports are located throughout the Theatre for flexible data distribution. Wireless DMX and additional distribution can be arranged upon request.

Standard Lighting Rig

The Theatre comes with a standard lighting configuration that provides an excellent basis for most productions. The standard configuration is made up of 113 conventional fixtures and 8 LED wash. Contact a member of the technical department for a copy of the standard plot. Changes to the standard rig can only be made with approval from venue staff. There is the provision to add additional fixtures either supplied by the hirer or organised through the venue.

Front Light	18 Selecon SPX providing 3 Colour wash - Warm (L154), Cool (L202) and Open White 8 Selecon SPX Specials - focused and coloured as required.
Top Light	36 Selecon Rama Fresnel providing 4 Colour wash - Red (L106), Blue (L132), Amber (L105) and Open White 9 Selecon SPX Specials - focused and coloured as required 6 Selecon SPX Breakup Gobo Wash - Medium Foliage
Back Light	4 Selecon PL-3 LED Wash (colour changing)
Side Light	4 Selecon PL-3 LED Wash (Pan bar and Box Boom PS and OP)
Cyclorama (Top only)	5 Selecon Auroa Cyc units (4way) - Red (L106), Blue (L195), Amber (L105), Green (L139)

Follow Spot

There are two follow spots available for exclusive use in The Theatre. They come with colour changing cassette and bullseye sights as standard.

Follow Spot	Robert Juliat Topaze 7-14.5° 1200W MSD.
--------------------	---

Theatre Fixture List

Location	Brand	Model	Watts	Beam Angle	Role	Total
LX 1-3	Selecon	SPX	800	15 - 25 deg	Specials	6
				25 - 50 deg		3
				25 - 50 deg	Gobo Wash	6
		Rama Fresnel	1200	7 - 50 deg	Overhead Colour Wash	36
LX 4	Selecon	Aurora 4-way	1200	asymmetrical	Cyclorama Lights	5
		PL-3	600	55 deg	Colour Changing Back Light	4
Pan Bars	Selecon	Acclaim Fresnel PL-3	650	6 - 50 deg	Side Lighting	6
			600	55 deg	Colour Changing Side Lighting	2
Box Booms	Selecon	Acclaim Fresnel PL-3	650	6-50 deg	Sidel Lighting	4
			600	55 deg	Colour Changing Side Lighting	2
Bridge 1	Selecon	SPX	800	25 - 50 deg	Stairs Specials	2
Bridge 2	Selecon	SPX	800	15 - 25 deg	FOH Wash	18
				25 - 50 deg	Specials	8
Circle Bar	Selecon	SPX	800	25 - 50 deg	Specials	4
	Pro Light	Multi Par	600	MFL	Curtain Warmers (Red)	4





Dimmers

The Theatre has a total of 300 dimmer channels and associated cables and patching. Dimmer circuits are controlled by 25 2.4kW Jands HPC dimmers with a total power load of 2 400W per channel.

House Lights

House lighting can be controlled either by the lighting console in the control position or independently. Independent control is via wall mounted unit in the control room and has various preset states with adjustable fade times. Entryway (lock lights) and aisle lighting must be on at all times and are not adjustable.

Lighting Positions

There are 2 front of house bridge lighting positions, 1 circle bar, 4 overhead flown lighting bars, 2 panorama bars and 2 full height proscenium box booms as standard. 6 additional lighting boom poles are available for hire for additional side lighting from the floor.

Special Effects

Smoke, Fog and Haze effects are available able to be used within the Theatre, however prior arrangement must be made in order to coordinate fire alarm isolation procedures and incur extra costs. Pyrotechnics, UV, Strobe, and lasers are permitted with prior management approval. Naked flame is not permitted within the venue. Please discuss your requirements with the venue staff.

Power

There are a number of standard GPO and 3-phase power outlets around the venue. Each outlet is on a discrete circuit.

Area	Power Outlets
Control Room	2x 40A 3 Phase Outlets
Bridge 1	2x 40A 3 Phase Outlets
Bridge 2	1x 40A 3 Phase Outlet
Forestage	3x 40A 3 Phase Outlets
Grid	3x 40A 3 Phase Outlets
Gallery Level 2	2x 40A 3 Phase Outlets
Gallery Level 3	2x 40A 3 Phase Outlets
Stage Level	4x 40A 3 Phase Outlets 2x 20A Single Phase Outlets (on 32A circuits)
Sub Stage	2x 40A 3 Phase Outlets
Scenery Dock	1x 40A 3 Phase Outlet 1x 200A 3 Phase Power Lock Supply (10mm lugs not supplied)
Loading Dock	1x 40A 3 Phase Outlet





Audio

Loudspeaker System

The Theatre has a centrally hung mono line array audio system permanently installed as standard. The standard system is suitable for most productions. There is also the provision for additional left-right hung or ground stack systems if required for larger music based and concert style shows or where a stereo image is desired.

Main Array

5	Martin Audio W8LM
2	Martin Audio W8LMD
1	Martin Audio WMX Subwoofer

Support Fill System

Front Fill	6	Martin Audio AQ6
Under Balcony delay Fill	6	Martin Audio
Side Fill (Stage Foldback)	4	4 QSC K10 hung from pan bars (2 per side)

Additional System Configurations

There are a number of available additions to the standard configuration. These items will incur a hire fee and subject to availability.

2	QSC KW181 active subwoofers located in base level of box booms
4	QSC K12 active speakers hung in LR configuration or ground stack
5	QSC K10 active stage foldback
6	QSC K122 active stage foldback
2	Meyer PSW-6 cardioid subwoofers (floor option 1 per side)
4	Meyer MSL-4 Loudspeaker (floor option 2 per side)

Amplification & Processing

The standard Theatre PA system is controlled by a QSC Audio Basis processing unit and 6x QSC PL3 Series amplifiers.

Control Positions

There are two possible control positions available in The Theatre, the bio box position located at the rear of the dress circle for events where minimal sound reinforcement is required, or in The Theatre stalls. The stalls position requires the removal of 12 seats in the center of rows H and J (J 12-17 & H 13-17) and therefore cannot be sold. Most events require the stalls audio position and is at the discretion of the Technical Manager.

Auditorium Control Position

2	Audio data ports via patch to stage
2	Audio data ports via patch to Amp room
3	DMX inputs
1	Technical data port
4	Comms patch ports
16	XLR in and out

Bio Box Control Position

4	Audio data ports via patch to stage
4	Audio data ports via patch to Amp room
3	DMX inputs
1	Technical data port
4	Comms patch ports
16	XLR in and out

Console

The Theatre has a Allen & Heath dLive S7000 or CI500 console (depending on needs) with an Allen & Heath DM48 Mix Rack and two DXI68 stage boxes. There is provision for the mixrack to be positioned in a number of locations around the stage or orchestra pit and connected via data M-ACE link. Larger consoles come with a Waves card to allow for multi-track recording or virtual soundchecks. Eight ME-1 personal mixers are also available for additional hire.

Microphones

The Concourse has a large selection of microphones and other audio equipment available for hire for your convenience including a large number of wireless microphone options. Details can be found on the next page. This selection is constantly changing and being updated. For the most accurate list please discuss your requirements with the venue staff. All items subject to availability and hire fees.

Playback Devices

The Concourse has a number of Laptops (Windows and OSX) with dedicated audio playback software, CD and DVD players available for audio playback needs. Please discuss your requirements with the venue staff.

Microphones

Make	Model	Details	Use	No.
Sennheiser	EW100 Receiver	True diversity, high fidelity receiver.	Paired with one of the Sennheiser wireless transmitters.	12
	SKM 100-845	Wireless super cardioid	Hand held vocal or speech	12
DPA	ME 2	Wireless omni-directional lavalier	Clip on lapel for speech	12
	D:Fine 88	Wireless cardioid headworn condenser	Wireless headworn for presentations or musicals	8
	2011C	Twin diaphragm cardioid condenser	Choirs, instruments and small groups.	10
Audio Technica	AE6100	Hypercardioid dynamic microphone	Vocals or instruments	4
	AE5400	Cardioid condenser microphone	Vocals and speech	2
	U857Q	Cardioid condenser short gooseneck	Lectern/board table	2
	U853R	Cardioid shotgun condenser	Choir/orchestral reinforcement	2
	U853RU	Cardioid shotgun condenser	Choir/orchestral reinforcement	3
	AT4050	Large diaphragm multi-pattern condenser	Vocals/orchestra/Instruments	1
	ATM350	Cardioid clip-on condenser	Clip on instrument microphone	2
	U851R	Cardioid boundary / plate condenser	Surface mounted eg tap, drama	4
Shure	SM57	Cardioid dynamic microphone	Versatile instrument microphones	12
	SM58	Wired cardioid dynamic microphone	Vocals	12
	MX 412	Wired cardioid condenser short gooseneck	Lectern/board table	2
	MX 418	Wired cardioid condenser long gooseneck	Lectern/board table	4

Audio Accessories

Make	Model	Details	Use	No.
Radial	JDI	Passive direct Input	Connecting high output instruments to audio system. (Keyboards, Bass etc)	5
	JPC	Stereo isolated computer direct input	Connecting PC, Ipod or DJ equipment to audio system	2
Behringer	Ultra DI100	Active direct input	Connecting low output instruments to audio system (acoustic guitars etc)	1
Konig & Meyer		Boom/Tripod base	Microphone stand	20
		Straight/Round base	Microphone stand	14
		Short boom/tripod	Microphone stand	9
		50Kg SWL hand crank speaker stand	Speaker stand	8

Vision

The Theatre has an integrated vision system available for hire for your production including VGA over Cat 6 and SDI cabling. Please speak to venue staff about availability and costs associated with the use of the Vision system.

Projection

Projection can be arranged as either Front (standard) or Rear projection.

Sanyo PLC XF1000	12000 Lumen XGA 4x3 Projector (ability to shutter to 16:9)
Sanyo LNS-S03	Motorized Zoom Lens (2.6-3.5:1)
Sanyo LNS-W05	Motorized Zoom Lens (2.0-2.6)

Screen

Projected onto Cyclorama on Fly Line 40 as standard. Specialty screens can be arranged. Hire fees and installation costs apply.

Inputs

The Theatre has the provision for HDMI, VGA or SDI input from Bio box or Side of stage (to be arranged prior to production). PC, OSX, and DVD playback facilities can also be arranged.

Vision Switching and Mixing

Roland VR-50HD multi-format vision switcher available for hire for multiple inputs and output configurations including HDMI, SDI and VGA inputs. Video foldback and auxiliary feeds can also be provided to onstage flatscreens.

Recording and Broadcast

Recording and Photography positions are able in various locations throughout the venue. If you plan on having fixed photography or video recording please discuss your needs with the event manager as early as possible as seats will need to be held for these locations. There are limitations on filming positions in order to maintain egress requirements.

Audio Recording

If you wish to record the audio of your event for archival purposes we can provide a direct line level feed out of the audio console to your recording device via XLR. Please discuss recording requirements with the venue staff prior to your performances.

Video Recording

If you wish to record the Vision of your event, we can provide a direct feed out of the audio and vision mixing consoles to your camera position or recording device. We do not offer in-house video recording services, however please discuss your needs with our technical staff for assistance and advice.

Live Streaming and Broadcast

Dedicated Wifi and hard line internet options are available for your event in order to facilitate content streaming.

Hard Line 20Mbps unmanaged Fiber connection (Dedicated use)

Wifi (Dedicated) Custom SSID for your Event
Password Protected

Whilst there is a free public wifi which can be used on mobile devices however there is no guarantee to it's speed or reliability. Dedicated Internet services are strongly recommended for live broadcasts.

Pianos

The Concourse has three Pianos for you to choose from available for hire. All of the Concourse pianos are tuned to standard concert Pitch (A = 440 Hz). Tuning can be arranged prior to your event. These Pianos are shared across the Venues and are subject to availability. Hire and tuning fees apply.

Steinway and Sons	2011 Model D 9' Concert Grand
Steinway and Sons	1980 Model D 9' Concert Grand
Yamaha	G1 6' Parlour Grand
Roland	FP60 Digital Piano



Communication

Stage Manager's Desk

The Stage Manager's desk is located in the Prompt corner. The desk can be moved within this area and is fitted with a light, clock, intercom master, paging microphone, dressing room paging control, and infrared monitoring of Stage and playback/conductors camera.

Talkback

6 Wired comms belt packs and headsets are available for hire to facilitate clear communication between members of your production. This partyline system is shared with venue technicians rostered to your production. Additional or wireless comms packs can be hired if required.

Video Relay

There is CCTV system with a FOH Theatre feed and program audio servicing back of house areas including some Dressing rooms and Green room.

Backstage Facilities

The Venue features 14 various sized dressing rooms with a capacity of between 1 and 20. The venue also features 2 chorus rooms and an orchestra room. The below rooms are allocated to The Theatre as standard. If you require more rooms please discuss your needs with the Event Manager.

Room	Capacity	Location
Dressing Room 1	1-3	Ground (Stage) Level
Dressing Room 2	1-3	Ground (Stage) Level
Dressing Room 3	1-6	Ground (Stage) Level
Dressing Room 4	8-14	Theatre Substage (1 level below stage)
Dressing Room 5	6-10	Theatre Substage (1 level below stage)
Dressing Room 6	6-10	Theatre Substage (1 level below stage)
Dressing Room 7	8-14	Theatre Substage (1 level below stage)
Dressing Room 8	20-30	Theatre Substage (1 level below stage)
Dressing Room 9	20-30	Theatre Substage (1 level below stage)

Green Room

The Green room is a shared space for the whole venue. Facilities include tea and coffee making facilities, hot/cold water, fridge/freezer, microwave, and kitchenette facilities.

Stage Door

Stage door is located on Anderson Street near the corner of Ferguson Lane. All clients must enter and exit through Stage Door in order to be signed in or out and is manned during event access times.

Catering

Catering can be provided for all venues for patrons, VIPs, performers and crew. Please discuss your catering requirements with the food and beverages manager.

Production Office

If you require a production office a dressing room can be designated. Phone line and internet access can be made available only by prior arrangement.

Rehearsal Spaces

There is a Rehearsal room and Studio space on the Lower Ground Floor available for hire. Bookings are required for these spaces.

Rehearsal Room	112m ² - 10 936mm x 10 150mm semi sprung floor with mirrors . Track curtains over mirrors.
Studio Space	149m ² - 10 757mm x 13 875mm Solid timber floorboards. Exposed ceiling grid. Track curtains around sides.

Laundry

A laundry is available on the Theatre Sub level and includes washing machines, dryers, irons, ironing board and clothes racks. Steaming is not permitted in dressing rooms and must be contained to the Laundry. Heavy or constant steamer use may require venue isolation. Please discuss with your Event Manager if you require steaming.

WiFi

Complimentary WiFi is available for all patrons of The Concourse. Dedicated and high-speed access can be arranged if required. Set up and hire costs apply.



Other Venues

The Concourse provides a modern and vibrant setting for your next event. The venue includes a diverse range of performance and corporate facilities including a world class Concert Hall, an intimate Theatre and a highly versatile Civic Pavilion. The venues also include a stand-alone Rehearsal Centre and Studio. Our venue hire spaces are ideal for the performing arts, conferences, business meetings, exhibitions, product launches, banquets and cocktail parties. If you require any additional information about our venues and rehearsal spaces please discuss with your Event Manager.

Venue	Theatre	Classroom	Banquet	Cocktail
The Concert Hall	1000 886 excl. Choir Stalls	-	100 on stage	300 in foyer
The Theatre	500	-	200 on stage	200 in foyer
Civic Pavilion	500	300	350	500

Conditions of Use

Access

Access to back of house areas is by prior arrangement and via Stage Door only. All visitors must sign in and out at the Stage Door. Stage access may be restricted at any time by staff as required for safety reasons. At least one member of the technical staff must be on site whilst the hirer has access to the stage area. A detailed production schedule is to be provided and approved by management prior to the commencement of your event.

Risk Management

In accordance with NSW WHS legislation, risk assessments and management plans are required during pre-production for any activity performed in the venues. Risk assessment needs to consider the risks associated with your specific event. It is the hirers responsibility to provide risk management plans to the venue prior to your arrival. Our staff are able to provide guidance if required.

Fire Safety

During the unlikely event of a fire emergency please follow the instructions of the venue staff. It is important that patrons familiarise themselves with their closest exit and meeting points. If theatrical smoke, haze, pyrotechnics or costume steaming are to be used during your event a fire warden must be on site during performances and is charged to the event. Please discuss this requirement with the production team prior to your event. Failure to notify management prior to your event may incur additional fees and charges as well as cause interruptions to your production.

Electrical

All electrical equipment brought on sight must have a compliant electrical test tag and be in reasonable working condition. Venue staff may reject equipment at their sole discretion if they believe it presents a reasonable danger.

Restricted Activities

Smoking is not allowed in any interior or exterior area of The Concourse. The Concourse is a smoke free environment.

Venue Staff

It is a condition of entry that all patrons will comply with any reasonable request from venue staff. The Venue has a responsibility to provide as safe workplace for it's staff. Harassment or unsafe requests will be handled at the discretion of the venue supervisor. Staff are entitled to a minimum half hour break every 5 hours. Whilst every effort is made to minimise any disruption, during this time stage access may be limited. Technical staff are required to be on site a minimum half hour prior to venue access time and remain half an hour after the venue is cleared. Please discuss your production schedule with management prior to your production to ensure adequate time has been allocated.